



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	BOMBAY TEACHERS' TRAINING COLLEGE
Name of the head of the Institution	Dr. Bhagwan Balani
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02222047160
Mobile no.	9869252901
Registered Email	bttcollege1969@gmail.com
Alternate Email	contact@btcc.edu
Address	Mahakavi Bhushan Marg, Near Regal Cinema, Opp. Apollo Hotel
City/Town	Colaba,
State/UT	Maharashtra
Pincode	400039

2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr Neelu Verma																														
Phone no/Alternate Phone no.	02222047160																														
Mobile no.	9322364247																														
Registered Email	drneelu@bttc.edu																														
Alternate Email	contact@bttc.edu																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	https://bttc.edu/wp-content/uploads/2021/08/AQAR-2018-19.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	https://bttc.edu/academic-calendar-2019-2020/																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>85.5</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.20</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.28</td> <td>2016</td> <td>16-Dec-2016</td> <td>15-Dec-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	85.5	2004	03-May-2004	02-May-2009	2	A	3.20	2011	08-Jan-2011	07-Jan-2016	3	A	3.28	2016	16-Dec-2016	15-Dec-2021
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1	A	85.5	2004	03-May-2004	02-May-2009																										
2	A	3.20	2011	08-Jan-2011	07-Jan-2016																										
3	A	3.28	2016	16-Dec-2016	15-Dec-2021																										
6. Date of Establishment of IQAC	04-Oct-2004																														
7. Internal Quality Assurance System																															
Quality initiatives by IQAC during the year for promoting quality culture																															

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Seminar Sindhiyat and ideology of Sri Guru Nanak Dev Ji: Leading to A Virtuous World	18-Oct-2019 1	250
International Conference LeadMe2020	13-Feb-2020 2	500
National Workshop Effective Life Skills: Empowering Teachers for Success	19-Oct-2019 1	250
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Infrastructural Development of the college building	
Recognition as a constituent college of HSNC University, Mumbai	
International and National Collaborations for organizing International National Conferences/Seminars	

Organization of FDP to empower faculty and student teacher to provide online education by using various ICT tools

Organization of Two webinars series on Quantitative and Qualitative Research in collaboration with the Department of Education, University of Mumbai

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of National Conference	National Conference on Sindhi Pedagogy in the Digital Age. The conference on Sindhi Pedagogy in the Digital Age was held on 15th and 16th November, 2019 at Bombay Teachers' Training College in collaboration with National Council for Promotion of Sindhi Language.
Introduction of New Courses at at BTTC as a constituent College of HSNCU	The curriculum for MA Education was framed and was sent to experts for review. The course would be made available to students from next academic year onwards.
Organization of National Workshops and Seminars with colleges that have entered in an MOU with BTTC	National Workshop 'Effective Life Skills: Empowering Teachers for Success' was organized in collaboration with G.H.G. Khalsa College of Education, Ludhiana hosted a National Workshop on 19th October 2019. Bombay Teachers' Training College in association with Sri Guru Singh Sabha and in collaboration with Khalsa College of Education and GHG Khalsa College of Education, organized a National Seminar on 'Sindhiyat and ideology of Sri Guru Nanak Dev Ji: Leading to A Virtuous World' on 18th October 2019.
Organization of International Conference	Organization of International Conference LeADMe2020 on 1315 February, 2020 in collaboration with KC College, Mumbai and Jongkoping University, Sweden. Learning, Digitalization and Media International Conference was conceptualized as a strategic initiative for a theoretical researchoriented conference meeting that was conducted on the 13th 14th Feb 2020 and a crosssectorial platform on 15th Feb 2020. Around 40 eminent researchers and academicians from

across the world presented their research in this interdisciplinary conference. The chief guest for the inauguration ceremony of LeadMe was Mr. Alessandro Giuliani, Managing Director, MISB Bocconi, and Mr. Sachin Kalbag, Executive Editor, Hindustan Times was the Chief Guest for the valedictory ceremony. The keynote address of the conference was delivered by Dr Coomi Vevaina, Education Futurist, Creative Writer Founder Director, Centre for Connection Education and Management. There were rich deliberations with the delegates from different countries and the professionals who joined in from different parts of India. Ms. Manjula Srinivas, Head, Department of Mass Media was the convener of the conference and Dr Neelu Verma, BTTC was the coconvener.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, Management Information System has been used in practice to store student data such as personal data, Fee, Exam records and library details. Student's attendance is marked in software system by the Biometric Attendance Machines. At the end of every month, attendance report is generated and the students who have below 75 attendance called for counselling by the attendance in charge faculty for corrective measure. Continuous Internal Assessment Test marks are stored in MS Excel MIS and further students' performance is

analyzed. It is also uploaded on the University website once the online portal for submission of internal marks is opened and notified. It also helps track of faculty data such as attendance and performance. But, more importantly, an MIS reduces the workload on teachers by providing quick access to data on any student or a group of students which can be drilled down, filtered, and arranged accordingly within a few clicks. The alumni data is also It also helps to view fee category wise student data, admission status for all class, cast category wise statistical report, admission fee summary report, library status details etc. Apart from this it let you know exact status of admitted and vacant seats of any class. Details of fee collected, class wise, and fee category wise analysis. Data is the lifeline of every educational institution. We ensure optimum distribution of resources and services to yield maximum benefits to students, teachers, and the management alike. The college creates all databases in various formats to be stored on computers and hard discs. Microsoft Excel is commonly used for easy access and easy retrieval. Data related to Alumni, parents, exam records, placement services, etc. is created and stored in excel sheets. This data can easily be used by all faculty members and by the administrative staff for various purposes. Tally EPR9 is used by the administrative staff for keeping all records of the college related to finances. Salaries, remunerations, income and expenditure are recorded in that software. This is regularly audited as per regulations. SOUL software is used by library for its daily functioning. Software for University Libraries (SOUL) is an state of the art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. The library at BTTC uses SOUL and cataloguing and circulation module are fully operational. All documents are barcoded. Bar coding is done through SOUL software. DSpace for developing institutional repository is in the

local server and is maintained by the librarian. Magazines and MRP, along with other publications of the faculty are stored in DSpace. BTTC Shiksha is the institutional LMS and is accessible to all students enrolled at BTTC. Critical Understanding of ICT an Ability Course in the B.Ed. Programme, is conducted through BTTC Shiksha. Teachers put up learning resources on Shiksha to be read by the students enrolled. Students submit their assignments online through BTTC Shiksha.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, revision of syllabus is undertaken as per the regulations of university of Mumbai for the B.Ed. Class. The academic calendar is prepared at the beginning of the year and it is uploaded on the website. There is an online system of uploading data as per the college events which helps in documentation. Moreover our college magazine Metamorphosis (2019-2020) contains all the information regarding academic activities in addition to various co-curricular activities. The revision is to include current trends & the needs of the students to face the competitive society. The College follows the syllabus approved by the Board of studies constituted by the University of Mumbai. The respective member of the Board of studies meets to discuss the curriculum. Suggestions and necessary updates from members of syllabus committee includes Subject Experts those who are teaching and having a vast experience. Faculty members of the college contribute to curriculum designing by participating in syllabus meetings which are conducted in the respective colleges of education (online discussions held prior to finalization of new curriculum). In the year 2017-18 B.Ed. programme (CBCS) was introduced by the university and it was continued in the academic year 2019-20. Also the college stores previous year's question paper (both hard copy and soft copy) in the library for students' reference. Further college keeps attendance records and it is properly maintained by Attendance incharges and accordingly defaulters list is prepared and they are warned by the faculty incharges and the Principal in order to improve their attendance. Our college has open door policy so whenever a particular faculty member or teacher wants to meet the principal and give feedback about the ongoing programme in an informal way. The Principal welcomes all the faculty member feedback and suggestions. So each teacher takes care about the feedback and tries to incorporate the suggestions time to time. Also, a regular staff meeting takes place where we discuss and feedback given by each faculty member before we execute any programme in the college. The Exam Committee looks into smooth conduct of all exams and timely declaration of results. Our teachers are part of university for setting the question papers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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NA

NA

Nil

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NA

NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	92
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students At the end of each semester or at the end of the academic year (annual) our principal incharge takes the feedback from each student and it is analysed. The mechanism is that all the students are required to fill in the hard copy provided by the college on different parameters. Later on each student gives feedback on individual teacher, infrastructure, courses which helps us to looks at those areas and tries to improvised them. Individual mentoring and counselling is done by each faculty member to students who approach them. In this way students have a win-win situation. Brighter students

gain confidence and weaker students can be more open. In Teachers' Mentoring, all the students are divided into groups and each teacher mentors a group of students. He/she understands the students' difficulties at both personal and academic level. Students are guided by teachers to make a study schedule by themselves. Further in order to sustain the interest of the student the college also provides add-on-courses, arrange field visits, campus placement, talk by an expert, guest lecture series etc. Teachers Our college has open door policy so whenever a programme gets over the teachers meet the principal and gives feedback about the programme. So in the near future each teacher incorporates the feedback and suggestions given. Also, a regular staff meeting takes place where we discuss and feedback given by each faculty member. Employers Feedback from employers (practising school Principal/ Vice-principal / Supervisor / School teacher with respect to a particular subject help in training the students along with hands on experience. The feedback serves as an important indicator of the course of action to be taken. In order to sustain the rapport with practising schools every year the college conducts a unique program Known as BTTC Week where in school students gets an opportunity to show case their talent in the form of participation in various interschool competitions like poetry recitation competition and drawing competition for both primary and secondary school students. Also another important feature is campus placement which is organised every year by the college and it helps us to bring necessary changes in the course over a period of time. Alumni The college has a registered alumni association where in the college invites the alumni for various programmes over the year as guest lecture, resource person, for demonstration of lesson in a particular subject. Also it provides the regular students an opportunity to learn event management skills, anchoring and hospitality management, develop leadership skills from the alumni. Parents The college also organises a regular parent teacher meeting where in parents are orientated about the various programme which are lined up over the year and also after their semester programme gets over the parents are updated about their ward performance. There is an open door policy as the parents are allowed to the meet the principal on regular basis by giving them prior appointment which helps in the smooth functioning the course.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Bed	50	150	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	100	Nil	9	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	25	7	2	25
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring at BTTC The institution has developed a systematic mechanism of mentoring. The purpose of mentoring arrangements is to ensure the well-being and progress of the students and quality of teacher education provided. The faculty members keep a close watch on students' learning and provide academic and personal counselling to them. Formal Process At the beginning of each academic year, each faculty member is assigned as a mentor of about 12 students (6 or 7 from FYBEd and 6 from SYBEd) to guide their personal, academic and training aspects. The faculty try to get an insight to the student's problems and provide guidance and counselling. The mentor teacher also looks into the effective delivery of the lessons by the students in his mentor group. The faculty members keep track of the students' academic performance. They identify learners facing difficulties and analyze individual cases based on their performance. The profiles of the students are discussed and the learning problems faced by the learners are identified. Remedial classes are designed and conducted to help students overcome learning problems. Some of the follow-up programmes implemented by the college during last year based on the mentoring process are outlined below: Tutorials: After evaluating the first essay written by the students, faculty members analyze the various mistakes done by the students while writing essays. The kind of problems faced by them are identified as, insufficient content coverage, language problems, formation of sentences, grammatical mistakes, spelling mistakes, poor organization of ideas, slow writing speed, incomplete answers, etc. Tutorial classes are organised to help students in overcoming the above-mentioned problems. Library study: Individual students are sometimes encouraged by their mentors to undertake library study before the final exams. In certain cases remedial teaching is adopted. Other mentoring relationships Apart from the assigned mentor, the college recognises that sometimes some students may also feel at ease with some other faculty members. This often happens with the faculty member who is a school in-charge or the pedagogy teacher, etc. In such cases the faculty members develop mentoring relations with such students to give guidance in specific areas. The college also encourages the school teachers and principals of the cooperating schools to mentor the students when they go for internship. Beyond the B.Ed. Programme Many of the faculty members mentor alumni of the institution. This may be in the form of guidance while choosing a teaching position, advanced studies, overseas studies, writing academic papers and even personal issues. At BTTC, the faculty members mentor students in a variety of ways: by helping them get the most from their educational experience, by introducing them to and making them comfortable with a specific disciplinary culture, and by offering assistance in areas which the student seeks support. Other areas include career planning, time management, writing development, and responsible teacher conduct. The mentoring process is taken seriously by all the faculty members .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	9	1:11

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	Nil	Nil	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	SYBED	3	13/12/2019	03/02/2020
BEd	FYBED	1	10/01/2020	09/03/2020
BEd	SYBED	4	09/10/2020	07/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Though the college operates as per the guidelines of the University of Mumbai as per the internal and external evaluation of the BEd. programme. However, some reforms have been initiated to make up for the perceived lacunae in the system. Also, the college is now a constituent college of the HSNC University, Mumbai - and there was a lot of reflection and discourse on current evaluation practices and what reforms we can introduce. The reforms initiated are as follows: 1. MCQ tests are given to the students in some courses to give students practice in attempting MCQs. This practice was useful during the pandemic when final exam was conducted via MCQs. 2. Essay tests were conducted cited online on LMS BTTC Shiksha on Moodle Platform and in few courses it was conducted online through email. Classmarker online software was also used for some subjects. 2. Class test for 15 marks is prescribed - it is conducted for 60 marks as per the marks for the final University exam and marks are reduced to 15. 3. Essay test for 5 marks is prescribed - it is conducted for 20 marks and marks are reduced to 5. 4. While doing the assessment of the students, self-assessment and peer assessment is also embedded in the evaluation process. 5. Pre-practice teaching is conducted in the form of practice of teaching skills. The teacher educators judge their competencies during the practice-teaching and based on outcomes, the students teachers are deputed at different kinds of schools based on their competencies. 6. School supervisors are involved in the assessment process of practice teaching and internships. 7. The students are continually assessed by the teachers in the mentoring process. 8. Rubrics are used comprehensively to assess the various competencies of the student teachers such as practice teaching etc. 9. Teaching portfolio is prepared by the students over the period of the BEd course which helps students in self-evaluation of their progress during the BEd course. It also helps the college in programme evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was discussed and prepared in advance by the faculty members. The academic calendar of the first and second year was aligned with the term arrangements and examinations as declared by the University of Mumbai and was prepared week-wise. The specific dates of the various curricular and co-curricular activities were finalised. The dates of the essays and class tests along with the the other internal assessments and content tests were planned. The academic calendar was put-up on the website of the college for reference by students and faculty. This ensured the smooth functioning of the institution. The academic calendar was modified after the lockdown and the pandemic

situation. However in spite of the pandemic the the college faculty and principal quickly reorganised and went online on Zoom platform and classes continued online instead of face-to-face. Several webinars were conducted in the early months of the pandemic as it was the end of the academic year and the University examinations were delayed. The link for the academic calendar is displayed on the college website is <https://bttc.edu/academic-calendar-2019-2020/>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://docs.google.com/document/d/1CoSUCu6W-lar3WHH0c3MpTU94L7xG1GeZkfPLZ7GjhE/edit>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BEd	BEd	Education	45	45	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/document/d/1L8bhmLH0xeq1mcPmnCI9smevWAI1brBAc1F7O21pJrk/edit?usp=sharing>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	University of Mumbai	0.6	0
Minor Projects	0	University of Mumbai	0.75	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Being a Mindful Teacher	Khalsa College of Education, Amritsar	06/05/2019
Innovative Practices in Teacher Training	GHG harprakash College of Education for Women, Sindhwan Khrud	13/05/2019
Pre and Post Guru Nanak Era	Akal College of Education, Gursagar	25/11/2019

	Mastuana Sahib(Sangrur)	
Certificate Course in Research Methodology - (Review of Related Literature)	The K R Cama Oriental Institute, Mumbai	07/12/2019
PG Certificate Course in Research Methodology in Education - (Experimental Research)	Department of Education, University of Mumbai	31/01/2020
Artistry in Teaching: Exploring the Unexplored	GHG Khalsa College of Education, Gurusar Sadhar, Ludhiana	04/09/2019
2nd National Webinar Series titled Knowledge Generation in Education during COVID 19 Pandemic - Review of Related Literature'	Bombay Teachers' Training College, HSNC University, Mumbai and Department of Education, University of Mumbai	13/05/2020
2nd Webinar Series titled Qualitative Research - "Mixed Methods Research"	Bombay Teachers' Training College, HSNC University, Mumbai and Department of Education, University of Mumbai	03/06/2020
7-Day Faculty Development Programme on Research Methodology for Social Sciences on virtual platform - Methods of Research: Quantitative (Experimental Research)	Multani Mal Modi College Patiala in collaboration with the Council for Teacher Education Foundation (CTEF - Punjab and Chandigarh Chapter) from June 20th - 26th, 2020	23/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N.A.	N.A.	N.A.	Nil	N.A.
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N.A.	N.A.	N.A.	N.A.	N.A.	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
N.A.	N.A.	N.A.

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A.	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	N.A.	3	0
International	N A	4	4.68
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
N. A.	18
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N.A.	N.A.	N.A.	Nil	0	N.A.	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N.A.	N.A.	N.A.	Nil	Nil	Nil	N.A.
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	39	1	5
Presented papers	1	14	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community Work	ADAPT Spastic Society of India, CAN Kids CANSHALA, Nakoda Foundation, Satyakaam Foundation, All	1	45

	Saints Old age Home, Mazagaon, Umed Diocesan Charitable Trust for Handicap, Red Boys Foundation, Om Creations Trust, Jai Vakeel Foundation, The Feline		
Street Play, Udaan University Level Competition, Project work	Department of Life Long Education (DLLE), University of Mumbai	1	90
PEC, SWS, Project Work	DLLE	1	92
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A.	N.A.	N.A.	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Coatal Clean Up Drive	Naval Coastal Organisation, Mumbai	Beach Cleaning at Girgaon	1	45
Udaan Festival Extension	Department of Life Long Education (DLLE), University of Mumbai	Street Play, Udaan University Level Competition	1	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Resource Persons at National Seminar with GHG Khalsa College of Education, Gursar Sadhar	1	Self Financed	1
Resource Persons at National Seminar	1	Self Financed	2

with GHG Khalsa College of Education, Gursar Sadhar			
National Seminar with GHG Khalsa College of Education, Gursar Sadhar on Idology of Guru Nanak Sindhi Community: Leading to Virtuous World- and A Book Publicatin	42	Sikh Sindhi Community Sponsored	1
National Seminar with GHG Khalsa College of Education, Gursar Sadhar on the theme 'Effective Life skills: Empowering Teachers for Success'	250	Self Financed	1
International Conference	3	Partly Self financed, partly financed by Jonkoping University, Sweden.	3
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Local	School-based Experiences: Internship - F. Y. B. Ed., S. Y. B. Ed.	GD Somani High School, Cuffe Parade Kendriya Vidyalaya 1, Colaba Kendriya Vidyalaya 2, Colaba Kendriya Vidyalaya, IIT Powai Kendriya Vidyalaya, Bhandup Kendriya Vidyalaya,	09/07/2019	14/02/2020	100

Mankhurd
Diamond
Jubilee High
school, Maz

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BTTC and GHG Khalsa College of Education, Gurusar Sadhar (Ludhiana)	08/05/2019	Effective for 5 years, Research, Publication and Collaboration, National Seminar/Workshop, Sindhayat Ideology of Sri Guru Nankdevji: Leading to a Virtuous World (18.10.2019)	212
BIAP (Board of Industries Academia Partnership)	26/03/2020	(valid for 5 years) To organise cademic conferences, workshops, webinars, capacity building programmes, FDP, etc.	150
United Academy	07/02/2020	(Valid for 5 years) To organsie training in ICT Tools, Pedagogy of Mathematics	150

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
130	100.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing

Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Fully	2.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4367	199654	149	16847	4516	216501
Reference Books	11725	1665580	35	45977	11760	1711557
Journals	6	Nill	18	37196	24	37196
Digital Database	1	5900	Nill	Nill	1	5900
CD & Video	60	8000	Nill	Nill	60	8000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Rajeev I Jha	Learning and Teaching	YouTube	28/04/2020
Dr Rajeev I Jha	Science Pedagogy	YouTube	21/01/2020
Dr.Manisha Tyagi	Educational Management	YouTube	05/04/2020
Dr Raju Talreja	Characteristics of a Good Test -(Assessment for Learning)	BTTC Shiksha (Moodle LMS)	26/01/2020
Dr Raju Talreja	Leadership	Socrative	22/04/2020
Dr M.A. Ansari	Unit 1 Teaching of Maths	BTTC Shiksha (Moodle LMS)	09/04/2020
Dr M.A. Ansari	Unit 5 Teaching of Maths	BTTC Shiksha (Moodle LMS)	07/04/2020
Dr Meenakshi Lath	More Characteristics of Language	BTTC Shiksha (Moodle LMS)	14/10/2019

Dr Meenakshi Lath	5 functions of language	B TTC Shiksha (Moodle LMS)	14/10/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	48	26	5	0	0	0	22	50	0
Added	4	0	0	0	0	4	0	50	0
Total	52	26	5	0	0	4	22	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	369785	5	427031

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Campus Facilities As an institution we are not only concerned with bricks and mortar, but also student and staff well-being. Effective institutional maintenance protects capital investment, ensures the health and safety of students and supports educational performance. Being located in prime South Mumbai area, we meet the challenges of maintenance and utilization of physical, academic and support facilities. The college is proactive in developing and implementing a facilities plan for dealing with these inevitabilities. Thus, the college lays down policies and procedures for effective facilities maintenance. The consequences of an ill-conceived maintenance policy and procedure affect teaching and learning, student and staff health, day-to-day building operations, and the long-range fiscal outlook of the organization. Facilities maintenance is concerned about more than just resource management. It aims at providing clean and safe environments for students. It is also about creating a physical setting that is appropriate and adequate for learning. Facilities maintenance and utilization builds the foundation of physical, educational and financial of the institution and should, therefore, be a focus of both day-to-day operations and long-range functioning. The facilities plan follows the procedure: Survey of the present condition Prepare budget costs to needs Send the requisition to the management

Arrange the financing Executing the facilities plan (operate, maintain, optimally utilize and promote facilities and services to efficiently and effectively support the instructional programs) Auditing of the plan Library Facility The Bombay Teachers' Training College Library supports education and research at BTTC through its collection of printed and electronic information. We are subscribing to N-List database from INFLIBNET where students can access E-books and E-journal from anywhere, any time. Our reading room-cum-library provides facilities for individual study. We also have a considerable collection of academic resources in various formats such as print, audio and video CDs. The Library subscribes to journals from reputed publishers in the field of education such as NCERT, NCTE, IGNOU, NUEPA etc. INFORMATION LITERACY WORKSHOPS Coverage of content on copyrights and publications and how to access open publications for research as well as teaching-learning purpose. The library opens on all working days of the college from 9am to 5. 40pm.The BTTC library is automated with SOUL software and the entire collection is bar coded.

The Library provides computers with internet connection to students to facilitate learning. The library also subscribes to one international journal "Journal of Teacher Education" from Sage publications and four online journals from Imangers. LMS (bttc.shiksha) The librarian operates two courses viz. Faculty Resource Sharing and Learning Resources on the institutional LMS (bttc.shiksha). BOOK BANK The students of B.Ed. and D.El.Ed. Ed are provided Book Bank facility where 90 of D.El.Ed. students and 30 of B.Ed. students avail this facility every year. OPENING HOURS: From 9.am to 5.40pm on all working days Members must show their Library Card on entering the Library, while borrowing. Books and journals and at any time if asked to do so by the Library Staff. Every member must sign the Register available at the entrance. Personal reading

<https://bttc.edu/policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post Metric Scholarship to OBC Students	2	38000
b)International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
IB PYP Wokshop	09/11/2019	100	Alumnus
Soft Skills Workshop	12/03/2020	100	Million Dollor Confidence Foundation
Yoga Workshop	03/02/2020	100	BTTC and Kaivalya dham, Lonawala

Digital Literacy Programme	16/01/2020	50	Govt Of Maharashtra
Effective Life Skills	19/10/2019	100	B TTC and GHG Khalsa College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TET	100	100	11	Nil
2019	SET	10	100	1	Nil
2019	NET	10	100	1	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
26	50	35	By students	35	20
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
Any Other	11
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
B TTC week	intercollegiate	100
Sports Day	College	100
Diwali Celebration	College	100
Sindhi Dance Competition	Intercollegiate	15
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	00	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student- Council is elected by the Principal and staff members after observing the student's behavior and attitude. College has various clubs and which are represented by different students as secretary and members. Various activities are conducted throughout the year under each club. Activities are conducted as follows- B TTC practices co-curricular extensively above and beyond academics. It is the formation of clubs of different pedagogy. The activities conducted by these clubs help teachers to recognize their potentialities and enhances their personality and strongly believes in learning by doing. To fulfill this purpose the student-teachers and teachers meet together to plan and do activities organized by these four clubs. Activities like Swatch Bharat and Science Corner were some of the activities conducted by the students. The club organized celebrations like Teachers' Day, Day, and Republic Day. Science corner is where experiments are conducted by the students where they put across unknown facts in a simple College has various clubs and which are represented by different students as secretary and members. Various activities are conducted throughout the year under each club. Activities are conducted as follows- B TTC practices co-curricular extensively above and beyond academics. It is the formation of clubs of different pedagogy. The activities conducted by these clubs help teachers to recognize their potentialities and enhances their personality and strongly believes in learning by doing. To fulfill this purpose the student-teachers and teachers meet together to plan and do activities organized by these four clubs. Activities like Swatch Bharat and Science Corner were some of the activities conducted by the students. The club organized celebrations like Teachers' Day, Day, and Republic Day. Science corner is where experiments are conducted by the students where they put across unknown facts in a simple objective of science corner was to make science concepts easy to u students from other disciplines and explain how science is connected with life. Literary club conducts activities like morning musings and quotations are written on the black board every morning throughout the year. meanings, new words and charts throughout the year The environmental club representatives looks after the beautification of the Herb garden and Wall garden and maintained by students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

It is registered under Bombay Public Trust Act, 1950. The Objectives of Alumni Association are: 1. To keep a roster of all Alumni of college and their pertinent data. 2. Maintaining the updated and current information of all Alumni. 3. To encourage, foster and promote close relations among the alumni themselves. 4. To promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them. 5. To provide and disseminate information regarding their Alma Mater, its graduates, faculties and students to the Alumni. 6. To assist and support the efforts of JNGEC in obtaining funds for development. 7. To guide and assist Alumni who have recently completed their courses of study at the JNGEC to keep them engaged in productive pursuits useful to the society. 8. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni. 9. To let the alumni acknowledge their gratitude to their Alma Mater.

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

57500

5.4.4 – Meetings/activities organized by Alumni Association :

List of Alumni Association Activities

a. The Alumni Day Reunion is organized every year in August or September specially focusing on fostering interaction with the current batch of students. Students who have excelled in the University examinations are felicitated on this occasion.

b. Organizing functions regularly during BTTC Week Celebrations to provide a platform for our alumni and current batch students to interact.

c. Celebrating the achievements of our alumni and keeping members informed of the progress events in Bombay Teachers' Training College.

d. Judging intra and inter collegiate competitions.

e. Conducting demonstration lessons, seminars and workshops on different topics in Education.

iv. Details of the top ten alumni occupying prominent positions.

i. Ms. Varsha Gaikwad, Former MLA, Dharavi Constituency, Mumbai, ii. Mr. Sabu Joseph, Campus Staff, International Students Inc., USA, iii. Ms. Fatema Bharmal, Teacher and In charge of Indian Cultural Dance Group, Panama Road School, Auckland, New Zealand, iv. Mr. Parmesh Shahani. Editor of „Verve? magazine v. Dr. Sybil Thomas, Principal, St. Xavier's College of Education, Mumbai, vi. Dr. A. N. Mishra, Principal, Rahul B.Ed. College, Mira Road, Thane. vii. Dr. Karuna Gupta, Principal, Guru Nanak College of Education, Bhadup viii. Mrs. Diana Marfatia, Head Mistress, Dhirubhai Ambani School, Bandra-Kurla Complex, ix. Mrs. Rekha Shahani, Principal, Kamala High School, Khar, Mumbai, x. Mrs. Marzeen Doctor, Principal, Jamnabai Narsee School, Andheri.

The office bearers of the alumni association stay in touch with one another as well as with other alumni. The institution makes use of electronic media to reach out to its alumni. All major programmes of the institution are displayed on the website for the benefit of students and alumni. The alumni members also reciprocate with a lot of enthusiasm. They are often a part of intra as well as inter collegiate programmes conducted by the institution. We invite members of the alumni as guest speakers, to conduct demonstration lessons, participate in our seminars and workshops, and to share their experiences with the current batch of students. Some alumni who frequently take up workshops /seminars/demonstration lessons are as follows:

- One of the alumni, Mr. Sarosh Baria, currently working with AVM Bandra conducts a seminar on Development of Student Portfolio on regular basis with student teachers of all the courses.
-

The following alumni members from DECE course are invited to conduct workshops on different topics for DECE students. o Madhu Kedia: Art and Craft, Introduction to Hindi o Hiral Modi: Phonetics o Venetia Mahboobani: Phonetics o Sapna Chhabaria: Indoor Games and Introducing computers to small kids • Heena Inamdar, Kausar Tinwala, Amit Upadhyaya, have been coming to the college to give demonstration lessons in their respective methods. List of IQAC Active Alumni Members: Divya Jain, Mitesh Gala, Sarosh Baria,

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Invisible leadership - HSNL University was declared as a State University on 29th October 2019 under the gazette issued by the government. BTTC has been recognized as one of the constituent college under it. The management and the principal create an environment of trust where students, faculty and the non-teaching staff feel empowered to solve their own problems. It works on the principle of self-sufficiency. It encourages its members to be critical thinkers and solving their own problems with a number of solutions. Any failure in the organization is treated as an opportunity to learn and grow against something that is apprehensive. The students are given the liberty to approach the principal and faculty at any given point of time regarding any personal or academic issue, grievance and suggestions. There is mutual coordination and understanding between the management, principal, faculty members and students. The management along with the principal advocate's faculty members with training and provides right opportunities to hone their skills and gain experience. A non-judgmental space is created within the college by breaking down bias opinions and maintaining a sharp state of emotional intelligence leading to collaboration within as well as outside the college. The invisible leader (management), being aware of how their thoughts and actions have an influence on the faculty members, while adapting their behavior to an ever-changing environment. Openness and transparency among the management and faculty members is the key. The level of communication is high between the management, faculty and students. The faculty members are given the freedom to discuss any issue and policy matter with the principal. Meetings are held to identify the strategies for the issues arising in the college. Decentralization takes place at all levels. The management empowers the Principal with the power and authority to take decisions for quality enhancement of the institution. The Principal decentralizes power and authority to the faculty which has a cascading effect. The faculty member in turn decentralizes its power and authority to the students council members. The students council takes or suggests decisions based on the collective participation of the students. Collaborative leadership style - The management works in collaboration by providing financial assistance for academic, human resource, technological, infrastructure and physical facilities to the college. The management has regular meetings with the head of the institution for preparing the annual budget for the academic year. The management regularly inquires for the requisition of academic, human resource, technological, infrastructure and physical facilities. The faculty members are given the freedom to put forth their innovative ideas and valuable suggestions. The management encourages the head of the institution and the staff to collaborate with other agencies, university to organize seminars and conferences and academic and non-academic gatherings. Requisite financial assistance is granted to the college for organization of intellectual discussions. The LMC comprises of representatives from the management, principal, teaching and non-teaching staff. Meetings are held twice in a year. The purpose of the meeting is to discuss quality initiatives for the college and procure feedback on the functioning of the

college. Any decision regarding the welfare of the institution is done with the consensus of all the faculty members. The responsibilities are decentralized and authority is delegated. Even the students participate in the decision making process. The institution works on the values of democracy and freedom. This develops a sense of "we-feeling" and team spirit. The alumni and the students take pride in associating themselves as a part of "BTTC family".

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college modified, restructured the B.Ed syllabus under HSNC University and M.A (Education) syllabus was framed and prepared. A committee of experts was formed, inputs were taken and suggestions were incorporated in the syllabus. BoS of B.Ed and M.A was constituted for the HSNC university. The current batch of B.Ed is following the prescribed syllabus given by the University of Mumbai. The faculty members are given the freedom to transact the curriculum. The college provides Value Added Add-on Certificate Courses are offered beyond curriculum. The following courses are offered- Yoga, Aerobics, Creative Crafts, Integrating Technology in Education (B.Ed.) , , CET and CTET training classes are organized and conducted every year.</p>
Teaching and Learning	<p>The faculty members experiment with innovative and creative pedagogies for the execution of the curriculum. The faculty also attempts to use new methodologies in their teaching learning process depending on the need of the subject and topic. The following methods are used- Science Corner Demonstrations, Learning through games such as sort it out, auction, etc., Newspaper articles, Seminar method, Consensus Building Method, Flipped Classroom, Blended Learning, Case study Method, Concept Mapping Technique, Documentary Movie, Self-Learning Material, Mobile based application, Supervised Library Study, KWL (Know, Want to Know Learn), Role - Playing, SQ3R, Brain Storming, Cooperative learning Techniques like Jigsaw method, ICT tools - Quiz, Kahoot, Pawtoon etc. The student - teachers also use these</p>

methods in their practice teaching lessons. This year the college used virtual platforms like zoom, Microsoft Team. Online teaching and learning mode was used for lectures. The students are taught new ICT tools and tutorial sessions are organized with peers. Special ICT lectures are included in the college time table.

Examination and Evaluation

Online Assessment of content tests in science and commerce methods was administered. BTTC Shiksha is a portal on which faculty members upload the required materials. Reference links and study material are also given to students on various subjects. Previous years' question papers are available in soft copy on BTTC Shiksha. Online internal essay exams , was conducted through Classmarker , LMS of BTTC shiksha and Email . external. examination was conducted through MKCL platform. Training for this platform was given to teachers by the MKCL experts. MCQ's were framed and prepared by the teachers. the college conducts tutorial cycles in every semester. Student portfolios are created and used for placement purpose. Rubrics are used for self, peer and teacher evaluation in practice teaching. The internal results are displayed according to the course wise grades. The faculty members give individual and class-wise feedback of courses. Both written and oral feedback is given. Since the B.Ed programme is based on the criteria of student friendly, the college conducts re- examination.

Research and Development

Minor research submitted their Minor Research Projects to University of Mumbai which were awarded in the year 2018-19 to Dr Meenakshi Lath, Dr Rajjev I Jha, Dr Mandeep kochar Dr Raju Talreja , Dr Neelu Verma by University of Mumbai . Dr Lubna J Mansuri was awarded Minor Research from University of Mumbai. The faculty members takes the initiative to be involved in writing research based articles and papers in UCG and peer reviewed journals . The faculty members have published papers in reputed journals at national and International level Publication of papers in peer reviewed Journals by faculty members- Total number of publications- 7

<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college is well- equipped with positive learning environment and provides important facilities to the students. The library is updated with the latest books and also provides book bank facilities. The computer laboratory is well maintained with computers and internet. The internet speed has been increased to 50mbps for smooth functioning. Training is offered on the use of Interactive White board and the use of language laboratory for enhancing the communication skills.</p> <p>Infrastructure facilities such as separate rest rooms for boys and girls, common rooms for both. Faculty uses the software on Google form Quiz for Revision in Course 5. Microsoft Team , G suite, Zoom platforms were used for the online purpose.</p>
<p>Human Resource Management</p>	<p>The college runs courses from Pre-primary to secondary level. The faculty members provide teaching services in ECEP and D.LE.Ed classes as visiting faculty and the college utilizes its' human resources optimally. They are also involved in the supervision of the lessons in schools, for lesson guidance research guidance. The faculty members conducts workshops and seminars on interview training, time management, study skills, stress management etc. for students as well as for schools and colleges. Alumni are invited to conduct seminars and workshops. Experts are invited from academic and industry background for conducting workshops and seminars.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Minutes of the meeting circulated electronic means. Biometric attendance for teaching and non- teaching staff</p>
<p>Administration</p>	<p>Alumni Data Base is maintained in electronic form. Student E- mail Ids for B.Ed are utilized for instant communication with the students. Networking of all computers for smooth functioning</p>
<p>Finance and Accounts</p>	<p>In finance and accounts, Tally ERP-9 is used for accounting. It can be viewed through Team Viewer by the Management as and when required.</p>
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • Centralized Admission for B.ED

	D.T.E Placement services through electronic means. Online application through google forms
Examination	Centralized Examination of B.ED . Maintaince of examination records through E- mode Online Examination through the use of different softwarres like LMS - BTTC shiksha, Classmarker, E-mail.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr M.A. Ansari	State Level Seminar on Readjusting the Inclusion Lens - Transcending the Exclusion Mind Set	Smt. Kapila Khandvala College of Education	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Webinar Series 1.0 Learnings During Lockdown	-	29/07/2019	02/08/2019	10	Nil
2020	National Webinar Series 2.0 Knowledge Generation in Education during Covid-19 Pandemic- Quantitative Research	-	12/05/2020	16/05/2020	10	Nil
2020	National Webinar	-	01/06/2020	06/06/2020	10	Nil

	Series 3.0 Knowledge generation in Education during COVID-19 Pandemic Qualitative Research					
2020	Webinar Series 6.0 Digital Content Creation for Social Media Bombay Teachers' Training College in collaboration with Thadomal Shahani Engineering College	-	06/07/2020	11/07/2020	10	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Skills For New Educational Architecture SWAYAM ARPIT ONLINE COURSE CERTIFICATION Sant Gadge Baba Amravati University ARPIT 2019 Examination	1	01/09/2019	15/01/2020	112
Innovative Practices in Research- Short Term Course - organized by Saurashtra University, Rajkot	3	29/07/2019	03/08/2019	6

Research Methodology - Interdisciplinary Refresher Course-organized by Lakshmibai National Institute of Physical Education, Gwalior	2	14/09/2019	27/09/2019	13
E-Content Development- Short Term Course - organized by University of Mumbai	2	19/11/2019	22/11/2019	6
Learning Management System through Online Mode	4	07/07/2019	02/08/2019	6
ICT Tools for Online Learning National Workshop through Online Mode	3	20/04/2020	28/04/2020	8
Managing Online Classes and Co-Creating MOOCS	4	20/04/2020	06/05/2020	12
Experiential Learning -Gandhijis Nai Talim	4	11/05/2020	15/05/2020	5
Case Discussion Methodology for Bachelor of Business Administration in Rural Management	1	18/05/2020	22/05/2020	5
National Workshop (Online) on Learning Management System Moodle	2	27/07/2020	02/08/2020	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Sponsorship for professional growth (fees for International/ National Conferences)	Festival Advance-Diwali	Extension of dates for payment of fees to students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly. The Management, i.e. the HSNC Board, does the internal audit and the Chartered Accountant i.e. M/s. Singavi, Oturkar Kelkar, does the external audit. The auditor, before the commencement of the audit, prepares a detailed audit programme. The external auditor prepares a standard audit programme, which comes into existence from the month of September to March. The auditor provides certificate to the college after internal auditing. The external audit is done by government officials appointed by the joint secretary. The remaining years audit will be done by the external officials as per the circular issued by the joint director.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Various Participating Colleges, Various Participating Schools, Mrs. Vinita Mansukhani	9250	Registration fees for College Events, Fees for Campus Recruitment, Library Membership Fees
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Submitted Online on University of Mumbai Portal	No	NIL
Administrative	Yes	Joint Director Office	Yes	Singavi OturkarKelkar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Identification of organizations and NGO's for Community work project •
- Support in Survey for Extension work activities on women empowerment •

Choreography, traditional and cultural knowledge for cultural activity is provided.

6.5.3 – Development programmes for support staff (at least three)

Computer training is provided to the support staff by the teaching and office faculty. Organizational skills are inculcated by guiding them to organize files in the office. The college encourages the support staff to speak in English while conversing daily. They are also given training in organization skills like organizing files in office and provide support to the office staff. They are trained in hospitality area on the serving aspect to guests who visits the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

One Week Qualitative and Quantitative Research Methodology online webinar was conducted in collaboration with Department of Education, University of Mumbai in the month of May and June 2020. All the college Data reports, syllabus etc. are saved in drives as soft copy. The college aims to make the office a paperless one. Collaboration with Khalsa College of Education , GNDU, Amritsar Collaboration with GuruSur Sudhar , Ludhiana Collaboration with K.G Somaiya Comprehensive College of Education, Training and Research

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Yoga Workshop with ISHA	20/07/2019	20/07/2019	20/07/2019	45
2019	Kargil Vijay Diwas	26/07/2019	26/07/2019	26/07/2019	80
2019	International Coastal Clean up Day	21/09/2019	21/09/2019	21/09/2019	70
2019	National Seminar 'Sindhiyat and Ideology of Sri Guru Nanak Dev Ji: Leading to A Virtuous World'	18/10/2019	18/10/2019	18/10/2019	100
2019	National Workshop 'Effective Life Skills: Empowering	19/10/2019	19/10/2019	19/10/2019	100

	Teachers for Success'				
2019	Workshop on IB - PYP Learning to Prep Young Minds	09/11/2019	09/11/2019	09/11/2019	45
2019	National Education Day Seminar Challenges and Opportunities: Implementing the National Education Policy 2019	11/11/2019	11/11/2019	11/11/2019	100
2019	National Conference on Sindhi Pedagogy in the Digital Age in collaboration with National Council for Promotion of Sindhi Language. Multiply the Message Workshop on Sustainable Environment In the Lap of Nature	15/11/2019	15/11/2019	16/11/2019	80
2020	Digital Literacy for Women - A Mission Workshop @ K C Law College Less	16/01/2020	16/01/2020	16/01/2020	45
2020	International conference LeadMe2020 in Mumbai, India The CCD, Communication, Culture and Diversity research environment	13/02/2020	13/02/2020	15/02/2020	45

at the
School of
Education
and Communic
ation,
Jönköping
University,
Sweden with
B TTC and KC
college

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Morning Musing topics on Women Empowerment (5 times different issues)	01/11/2019	29/02/2020	85	4
Gender Neutral Parenting - Need of the Hour Elocution Competition	28/09/2019	28/09/2019	25	2
LENS Series Movie Screening (or video clips) on issues related to gender (3 times)	01/11/2019	29/02/2020	85	4
Digital Literacy for Women - A Mission Workshop	16/01/2020	16/01/2020	42	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college being situated in the most elite business district of South Mumbai, has a small campus and hence there is no alternate solar power supply. There is no power failure, so no alternate arrangements for keeping uninterrupted power supply are needed. The electricity is provided by BEST and is uninterrupted.

However, we ensure our students learn about sustainability through the workshops that we organize for them. B TTC collaborates with Trailblazers Adventure Travel Pvt. Ltd. - The Outdoor School, who organize workshops for all our students. A workshop themed 'Multiply the Message', an initiative by

Trailblazers and DOW Chemical International, was organized on 16th January, 2020. The session started with an address from Mr Ranjan Biswas, the founder of Trailblazers, followed by a video titled 'Multiply the Message'. The video accentuated the role that a teacher can play in spreading and multiplying the message of conservation of the environment. Enquiry based teaching methodology was used to direct a very interactive session on the causes and effects of climate change on the environment. An interesting session, conducted by Ms. Nayantara, 16th January, 2020 focused on adaptation in animals. The co-relation between different animals in the ecosystem was explained using a rope and 10 volunteers who represented the various components of the ecosystem. This is a very effective and concrete way to show how every component is inter-related. As a result of these workshops, the student teachers gathered some important skills and used their learning during the internship in schools. They highlighted the need to conserve the environment and maintain the ecosystem through activities and lessons in schools.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	14/12/2019	5	Visit to The Feline Foundation	Addressing the issue of awareness of street animals	5
2019	Nil	1	14/12/2019	5	Visit to Red Boys Foundation	Addressing the issues of youth	4
2019	Nil	1	14/12/2019	5	Visit to Shanti Nivas Old Age Home in Malad	Addressing the issue of old age difficulties	5
2019	Nil	1	14/12/2019	5	Visit to Om Creations Trust	Addressing the issue of old age difficulties in a m	5

						etropolit an city	
2019	Nill	1	14/12/2 019	5	Visit to ADAPT (Spastic Society) in Colaba	Address ing the issue of inclusion and special children	7
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
B TTC- Code of Conduct	01/07/2019	Higher education is leadership education. The conduct and values of professionals in higher education institutions heavily influence the future leaders. Institutions of higher education and professional training do not just focus on excellence in academics but also go beyond the curriculum in various aspects of life and living. These institutions practice ethics curricula and they involve their students and faculty in community engagement. They provide value orientation to all stakeholders. It is important that the teaching profession must be raised in status, dignity and integrity. A code of ethics is hence created and uploaded on website for all stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Teachers' Day	04/10/2019	04/10/2019	150
Effective Life Skills: Empowering Teachers for Success	19/10/2019	19/10/2019	160
Visit to Sadhu Vaswani Mission	09/11/2019	09/11/2019	22

Centre, Pune			
Workshop on Sustainable Environment	16/01/2020	16/01/2020	50
Morning Musings	01/11/2019	29/02/2020	94
Yoga with Isha Volunteers	20/07/2019	20/07/2019	50
Movie Screening- URI: The Surgical Strike	26/07/2019	26/07/2019	100
International Coastal Cleanup Day	21/09/2019	21/09/2019	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college ensures that energy in the form of electricity is not wasted and hence the wiring and electrical connections are changes/ renewed from time to time. All installations related to faulty and old lines that consume more power were changes and renovated. 2. Energy efficient ACs having 5-star rating are installed and used instead of the ones that consume more electricity. 3. Energy audit is regularly done that confirms the consumption of electricity is as per norms. 4. Vertical garden has been maintained to keep fresh air in the campus. 5. We are progressing towards paperless office and office and library insist on soft copies of documents so that use of paper and printing can be minimized.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The BTTC Week Celebrations–A Platform for Training in Event Management– The College provides student teachers an opportunity to showcase their talents and skills. The aim is to inculcate skills of event management in the student teachers by providing a platform to student teachers to compete and cooperate with their peers with other colleges of education and establish a network with our cooperating schools and other institutions. A range of intra class competitions are also organized. An exhibition of SUPW products prepared by the ECEP student teachers is on display throughout the week. The foremost aim of this entire practice is to stand out amongst the crowd and also to keep our student teachers and teacher educators abreast with the current trends in the educational scenario. 2. Cultural Kaleidoscope: Centre for Cultural Resources and Training - [CCRT] Kit based Regional Cultural Presentation– The purpose of this practice is to create an awareness about the Conservation of the Natural and Cultural Heritage of India and develop an appreciation of the Philosophy, Aesthetics and Beauty inherent in Indian Art, Architecture and Culture. This practice is directed towards student teachers to develop hands on skills in formulating Methodologies for incorporating Cultural Components in the Curriculum and its integration in school activities. The student teachers have explored methodologies for incorporating a Cultural Component in Curriculum. They have made effective use of CCRT Kit and created awareness among Secondary School students about our rich Indian Cultural Heritage. The practice has also given student teachers an experience of team work as the activity requires a lot of cooperation and team effort. The activity has its roots in respecting cultural diversity which also forms the basis of inclusive education. The practice has also led to a constructivist approach and experiential learning. The institution has received several letters of appreciation from the practice teaching schools for the Cultural Kaleidoscope presentations by our student

teachers. The Cultural Kaleidoscope has also had an indirect but major impact on History teaching practice undertaken by the History method group students.

The students make a serious attempt to incorporate these ideas into their lesson plans. The students have often borrowed ideas from the presentations and have actually used the Cultural Kit components as instructional aids in the classroom. The cultural component is also correlated with other subjects besides History, and students have incorporated the Core Element of India's common Cultural Heritage into Science, Mathematics, Geography and Language lessons in interesting ways.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://bttc.edu/bttc-week/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Through proper planning and strategies, the college focuses at delivering to its best ability the vision of the college- To emerge as a centre of excellence in teacher education. The students are not only guided to achieve excellence in the education but are thoroughly equipped with the mission of providing them with experience-based learning for multifaceted development. Eco-consciousness and environmental sustainability are other areas that we focus on through the daily activities. The college lays special effort on students understanding of the problem of unemployment among educated youth. Therefore, the need for skill-based system of education to contribute to national development through teacher education is our mission in current times. BTTC has always focussed on placements and providing greater employability to all student teachers. This is achieved through the various free add-on courses offered to all students compulsorily. A number of programmes related to skill-development also are conducted from time to time. Not just curriculum, but there are numerous co-curricular components that focus on developing employability skills among teacher aspirants. This year, the campus placements were set differently and students got a chance to appear in interviews with many schools and junior colleges in a layered manner. The schools had the preliminary round in BTTC campus, followed by other rounds in respective schools with other senior staff and management. The placement cell was active for more than three months and managed all communication and interaction with teacher trainees and employers.

In its endeavour to implement its curriculum incorporating its mission and vision with contemporary issues, the college has evolved a number of practices like Morning Musings, activity-based teaching, hands-on experiential learning, cultural kaleidoscope for cultural education, etc. just to name a few of them. The college collaborates with a number of agencies in the field of education for industry-academia linkages to give exposure to student teachers with the intention of merging curriculum with profession and practice.

Provide the weblink of the institution

<https://bttc.edu/>

8.Future Plans of Actions for Next Academic Year

Future Plans of action 2019-2020 • Preparation to be constituent college of HSNL University Mumbai by putting all formal policies and ordinances in place. • Strengthening Internship and Professional Skills: This would be an important asset for the institution. Students would be exposed to workshops/ seminars/ training sessions on various employability skills so that they excel in their profession. • Scaffolding Digital Competencies to empower student teachers to facilitate online learning through synchronous and asynchronous modes. Best

Practice SDC would be initiated to facilitate the same. • Certificate courses in educational technology, inclusive education, special education and educational management may be initiated. Post graduate Degree / Diploma courses, research methodology courses will be offered to students. • Research and Publication: All faculty would be encouraged to participate in research activities, including minor/major research, paper publication in national and international journals. Encouraging students who have post graduate degrees to also seek guidance and publish in reputed journals. • Collaboration with foreign universities/ other Universities and institutions: This would be done with the aim of organizing International Conferences and reaching out to broaden the horizons. • Organize conferences/ seminars/ workshops with colleges with whom we have signed MOUs. • Initiate new technologies and ways of conducting online learning sessions. • Reach out to the educational fraternity by organizing webinars and live training sessions for pre-service and in-service teachers across the country. • Organizing of Capacity building training workshops to appear in professional test like CET, MH-CET, UGC NET, SET examination. Collaborate with institutions we have signed MOUs with and conduct training sessions for students. • Organizing value added programs for content enrichment, professional ethics and employability skills.