BOMBAY TEACHERS' TRAINING COLLEGE
(A constituent College of HSNC University, Mumbai)

INFORMATION FOR ACADEMIC AND ADMINISTRATIVE AUDIT
Year 2020-2021

(Note: Provide information for the Year 2020-21 Or the yearly information related to Department since last AAA – As applicable)

1. **Name of the College: Bombay Teachers' Training College, Colaba, Mumbai**
2. **Year of establishment: 1969**

3. **Programs/Courses offered**: B Ed, Ph.D. in Education,

Year	B Ed	Ph.D.
2020-2021	YES	YES

4. **Programs /Courses introduced during last 4 years:** NIL

5. **Does the college have Academic flexibility?**   Yes

   If yes, then since when?

6. **Interdisciplinary programmes offered and departments involved:**

   B.Ed Program itself is an interdisciplinary programme.

7. **Courses conducted in collaboration with other universities and Institutions:**

   Models of Teaching by Dr. Raju Talreja in collaboration with GHG College. {Annexure Pt. 07}

8. **Details of programmes discontinued, if any, with reasons:** Nil

9. **Examination System: Semester/Choice Based Credit System/ Credit and Grading system/ any other system, specify:** Choice Based Credit System.

10. **Participation of the college in the curriculum development for programs and courses offered by the college.**

B.Ed, Pre Ph.D Course (Letters of the Faculty for MU).   {Annexure Pt. 10}

11. **Does the college have a different syllabus than the one used by the university for B.Ed course? Please specify giving details.**

BTT College is a constituent college of HSNC University, Mumbai

(Syllabus Attached)   {Annexure Pt. 11}

12. **Number of teaching posts sanctioned, filled and vacant.**   {Annexure Pt 12}

Designation	Sanctioned	Filled	Filled under CAS
Professor	N.A	N.A	N.A
Associate Professor	N.A.	N.A	6
Assistant Professor	10	N.A	3
Total	**10**	N.A	9

Vacant Post -01

13. **Faculty profile with name, qualification, designation, experience, nature of appointment (confirmed/ probation/temporary):**

a) **Appointed on Government Aided Sanctioned Post.**   {Annexure Pt. 13(a)}

Name	Designation	Qualifications	Teaching/Research Experience	Nature of appointment
Dr. Bhagwan Balani	Associate Professor (In Charge Principal)	Ph.D	16	Permanent
Dr. Meenakshi Lath	Associate Professor	Ph.D	18	Permanent
Dr. Rajeev Indramani Jha	Associate Professor	Ph.D	18	Permanent
Dr. Mandeep Kochar	Associate Professor	Ph.D	20	Permanent
Dr. M. A. Ansari	Associate Professor	Ph.D	17	Permanent

Dr. Manisha Tyagi	Assistant Professor	Ph.D	29	Permanent
Dr. Lubna Mansuri	Associate Professor	Ph.D	16	Permanent
Dr. Neelu Verma	Assistant Professor	Ph.D	11	Permanent
Dr. Raju Talreja	Assistant Professor	Ph.D	11	Permanent
Dr. Priya Pillai (Librarian)	Associate Professor	Ph.D	18	Permanent

b) **Appointed from University Funds (Self-financed).**

Name	Designation	Qualifications	Teaching/Research Experience	Nature of appointment
N.A				

14. **List of Visiting Fellows/Teachers, Adjunct and Emeritus Professors, (for last 4 years). NIL**

15. **Percentage of classes taken by temporary/visiting faculty (programme- wise information): NIL**

16. **Programme-wise Student Teacher Ratio: (*Average of 4 Years*): B.Ed - 1:11**

17. **Number of academic support staff (technical) and administrative staff sanctioned, filled and vacant:**

Sr. No.	Posts	Sanctioned posts	Filled	Actual
1	Library Assistant	0	0	0
2	Clerk (office)	03	01	01
3	Library Attendant	01	01	01
4	Peon	05	03	03
5	Other (Ad Hoc Additional Appointment)	N.A	03	N.A

Mr. Ranjeet Kalaskar (Computer Instructor) Mr. Pankaj Yadav (Clerk) Mr. Ravi Valmeeki (Peon)			

Vacant - 02 Clerk   02 Peon

18. **No. of Staff Development Programmes organised for non-teaching/support staff during the last four years. (Please give brief details). 01 (Mr. Vishal Gur)**

19. **Thrust areas of research as identified by the college:**
    Quality Assurance of Teacher Education Programmes, Multiple Intelligences, Life Skill, e-Learning, m-Learning, Learning Styles, Mindfulness, Inclusive Education, Pedagogy Interventions

20. **Information about research grants, projects completed and ongoing during the period of last 4 years**

    a) **From National funding agencies (like UGC, CSIR, ICSSR, NAAC, NCTE etc):**
    {Annexure Pt. 20} LIC File

    b) **From International funding agencies:**

Sr. No.	Name of the Principle Investigator (Co-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lacs)	Remarks if any
NIL					

21. **Funds received at Departmental level through CSIR, UGC, CAS,, ICSSR, , etc**

Scheme and Funding Agency	Non- Recurring	Recurring	Project Fellow	Total
NIL				

22. **Research facilities available in the department and recognition received, if any?**
    Yes
    01. Library Facility (Research Books)   {Annexure Pt. 22(a)}
    02. Recognition received from Mumbai University   {Annexure Pt. 22(b)}
    03. Computer with Internet access, Wifi & Printing Facilities

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23. Special research laboratories sponsored by / created by industry or corporate bodies. N.A

24. Publications:

Sr. No.	Papers published in peer reviewed journals	Monographs, Books, Chapters in books	Citations	*h*-index	Impact factor range/Average Impact factor
{Annexure Pt. 24} is equal to list of Publication by Teachers					

25. Details of patents filed & granted and income generated: N.A

26. Consultancy services provided, name of the teacher/s and income generated:

Sr. No.	Year	Name of the teacher	Nature of consultancy	Funds generated (In Lakh)
NIL				

27. Details of teachers invited as resource persons for Refresher courses, Orientation courses, Seminars, Workshops, Conferences at national and international levels.

{Annexure Pt. 27 Teacher Profile}

28. Details of teachers participated in Refresher courses, Orientation courses, Seminars, Workshops, Conferences at national and international levels.(Participant, presented paper, chaired the session)   {Annexure Pt. 28 Teacher Profile}

29. Participation of teachers in various academic activities as members of committees at University level, State level, National level, International level bodies. (give details)

{Annexure Pt.29 Teacher Profile}

30. Details of teachers appointed/nominated on Editorial Boards at university, state, national and international levels.   {Annexure Pt. 30 Teacher Profile}

31. Awards / Prizes and recognitions received by teachers at university, state, national and international level: {Annexure Pt. 31 Teacher Profile}

32. Awards and Prizes received by students at university, state, national and international level: {Annexure Pt. 32 Students Profile}

33. Details of Seminars/ Conferences/Workshops organised at university, state, national and international level and the source of funding with details:

Name of Conference/ Seminars / Workshops	Funding agency	No. of Participants	University/State/National/ International	Dates

34. Student profile programme-wise at UG and PG

B.Ed / M.A Education	Applications Received	No. of students Admitted	Seats Available	Male	Female	Total	Year
B.Ed	130	50	50	09	41	50	2020-21

35. Year-wise results of students at B Ed (if any):

UG/PG	Year	Appeared	Passed	Pass %	Grade %			
					O	A	B	C
B.Ed	2020-2021	47	47	100%				

36. Information about M. Phil. Programme (if any):

Year	Applications Received	No. of students admitted	Male	Female	Total
Nil					

37. Information about Ph. D. programme :

Year	Applications Received	No. of students admitted	Male	Female	Total
2020-2021	Nil	04 (2019-2020)	00	04	04
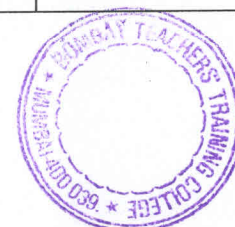
38. Number of students awarded Ph.D. Degree :

Year	Ph.D.	Male	Female	Total
2020-2021	Nil	Nil	Nil	Nil

39. Diversity of Students : (Year-wise)

Name of the Programme	Year	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries

Admission as per state Govt Directives

40. Number of students cleared, NET, SET, TET, MH-CET and other competitive examinations? Give Category wise data. {Annexure Pt. 40(a)}

Year	MPSC/UPSC	NET/ SET	CET/TET	Other Exams	Total
2020-2021	N.A	01	09	N.A	10

41. Student progression/ placement record: Number/ percentage of students proceeded for higher studies Number/percentage of students placed:

{Annexure Pt. 41(a)}
{Annexure Pt. 41(b)}

Year	% proceeded for higher studies		% of students placed
	UG to PG	PG to Ph.D.	
2020-2021		N.A	70% to 80%

42. Diversity of Faculty:

Teaching faculty	%
from the same university	(BB/MRL/RJ/MAA/LM/RT) 60%
from other universities within the State	PP 10%
from other States	(MK/MT/NV) 30%
from outside the country	N.A

43. Number of faculty who were awarded Ph.D.: NIL

44. Present details of infrastructural & other facilities with regard to

    a) Library (books, journals etc.)   :   17,800 + Books,14 Print Journal, 4 e-journals

    b) Computers and Internet facilities for staff   :Yes

    c) Total number of class rooms   : 07

    d) Class rooms with ICT facility   : 07

    e) Computer laboratory   : 30 Computers

    f) Seminar Hall   : 01

    g) Smart class room   : 02

    h) Any other facility LCDs etc.   : All classrooms have LCD Facility

45. List of post-doctoral students and Research Associates

    a) Post-doctoral. students-

Name of the Faculty	Post-doctoral Students	Research Topic
N.A		

    b) Research Associates

Sr. No.	Name of the Faculty	Research Associates	Research Topic
N A			

46. Number of post graduate students getting financial assistance from the university/state / central government : N A

47. **Curricular Aspects:**

   a) **Does the faculty take initiative in the curriculum development process?**

   Yes

   b) **Is curriculum suitable to make students globally competitive in the subject? If yes, substantiate.**

   Yes (Campus Placement File)   {Annexure Pt. 47(b)}

   c) **Does the college offer a program with sufficient no. of electives options.**

   Yes

   d) **While framing curriculum, is feed-back taken from stakeholder's viz. Students/Alumni/Parents/Employers considered?**

   Yes

   e) **What is the frequency of curriculum revision? (3/4/5 years or more):**

   02 to 05 Years

   f) **Does the curriculum have emerging thrust areas, including interdisciplinary areas? (If yes, elaborate). Yes.**
   - Educational Research (Compulsory Core Course)
   - Yoga Education Course (Practicum Course)
   - 21st Century Skills (Practicum Course)
   - Robust Practice Teaching and Internships
                                    {Annexure Pt. 47 - B.Ed. Syllabus}

48. **Teaching-Learning, Evaluation**

   1) **Number of teachers preparing & following academic teaching plan.**
   09 (100%)
   2) **How many teachers use the following teaching methods:**
                                            {Annexure Pt. 48 (ii)}

   3) **Does the College have Peer review processes? If yes, are the suggestions effectively used to improve the teaching quality?**
   Yes.   {Annexure Pt. 48(iii)}
   4) **Does the college have any mechanism to ensure that entire syllabus is completed?**
   Yes.   {Annexure Pt. 48 (iv)} Academic Calendar}

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5) **What is the method for conducting internal evaluation?**
Continuous and Comprehensive - {Annexure Point 48 (v) Internal Assessment Report}

49. **Teacher Performance:**

1) Whether the performance of the teacher is assessed by the students? If yes, are the feedback reports analysed and suggestions communicated to teachers?
Yes

2) Number of teachers getting
a) Very Good 09
b) Good _____
c) Average _____
remarks from students.

3) Whether suggestion boxes are kept in the college to get suggestions from students on infrastructural facilities available in the college?
Yes, suggestions file has been Maintained   {Annexure 49 (iii) Feedback form file}

4) Are the suggestions received from students used for improvement of facilities?
Yes (College has Open Door Policy, suggestions are discussed for implementation)

5) Do teachers submit Self-Appraisal Reports? Are these reports appraised by HOD and forwarded to the university with comments?
Yes
CAS Files

6) What is the College average API? How many teachers have
API > Average API
Service Book : 09
CAS Files   {Annexure pt. 49(vi)}

7) What is the individual faculty wise h index? Yet to be Calculated

8) Give details of "beyond syllabus scholarly activities" of the college
Webinars File (Website)   {Annexure Pt. 49(viii)}

50. **List the distinguished alumni of the college (maximum 10)**

{Annexure Pt. XI Alumni List}

51. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.
    - The professional development programmes
    - Website Development (Basic)
    - Youtube Channel BTTC Official
    - E-Profile
    - Cyber security (Safety Measures)

52. How does the College ensure that programme objectives are constantly met and learning outcomes are monitored? In Process

53. Highlight the special facilities (if any) of the College.
    a. Zoom Platform
    b. Google Workspace
    c. Wifi
    d. Webcams / Headphones
    e. Social Media Presence all accounts handles by faculty & students

54. Highlight the distinguishing features of the college.
    Best Practices
    Student on Leadership
    1. Student Council
    2. College Clubs
    3. Rotaract Club
    4. Social Media Team

    {Annexure Metamorphosis 20-21}

55. State the innovative practices adopted in the college.
    All Best Practices   {Annexure Metamorphosis 20-21}

56. Highlight the participation of students and faculty in extension activities.
    DLLE(Extension Work)

57. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
    a. Strengths:
        1. Highly Qualified Faculty
        2. State of Art Building Infrastructure and other facilities.
        3. Free internet and wifi facilities.
        4. 100% Result & Placements in National and International Schools,
        5. Status of Constituent College of State Cluster University since October 2019
        6. All faculty members are Members of BoS in Education. Faculty invited by external bodies as experts in education and research.
        7. CBCS Syllabus reflects contemporary trends in education and research, with NCTE and UGC recommendations. Along with BEd, the college offers PhD,

Facilitates MA Education (Educational Management and Technology), for HSNC University, Mumbai, DElEd, and ECEP.

8. **Seven Best Practices:** BTTC Week, Cultural Kaleidoscope, LENS Series, Students' Portfolios, Science Corner, Scaffolding Digital Competencies, Ru-ba-ru

9. Public Transports Facility at a very reasonable cost.

10. Pay and Park facility is available.

b. **Weaknesses:**
   1. Lack of hostel due to space constraint
   2. Lack of private transport facility.
   3. Lack of parking space due to space constraint
   4. Lack of ground and campus for sports and functions at premises.
   5. Vertical premises due to space constraints

c. **Opportunities:**
   1. Recognition as a Constituent College of HSNC University, Mumbai.
   2. Introducing Certificate and diploma courses in fields of demand.
   3. Compact University structure enables quicker decision making.
   4. Pooling and sharing of human and physical resources among the constituent colleges and the University. .
   5. Inter-University, National and International collaborations.
   6. Enrol upto 40 Ph D students

d. **Challenges:**
   1. Expansion in vertical premises of the college due to posh locality.
   2. Keeping pace with multiple roles of faculty members and Government norms.
   3. Financial feasibility of courses.
   4. Adequate Clerical and Technical support.
   5. Time and resources constrained by the nature of workload of UG teachers in pursuing funded research and authorship.

58. **Future plans of the college:**
   a. Long term plans-
   b. Short term plans-

Declaration by the Principal:

The above information is true to my knowledge and I am aware that the above information provided by the college will be validated by the AAA committee during the visit.

Principal

Date: 29th August 2022

Principal
Bombay Teachers' Training College
Colaba, Mumbai-01

HSNC UNIVERSITY, MUMBAI

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

FOR 2020-21, 2021-22
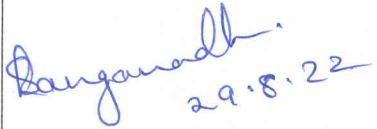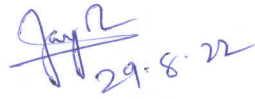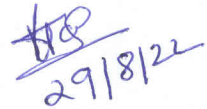
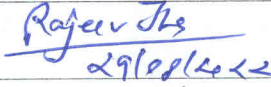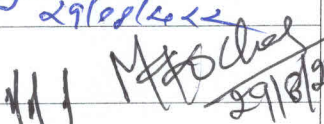**Name of the College: Bombay Teachers' Training College**   **Date:29.08.2022**

Commendations by the AAA Committee
1. Varied Student Engagement Opportunities.
2. Enterprising and Well Qualified Faculty.
3. Continued Efforts seen to add value and evolve to best practices over a period of time.
4. Upgraded infrastructure & large resources.
Recommendations of the AAA Committee
1. College should come up with In House Publication
2. Incentives to Teachers to Motivate to Publish Research Articles and Undertake Research Projects.
3. Flexible time policy for Teaching and Non- Teaching.
4. Faculty to take outside assignments - Hand Holding of other Institutions.
5. Incentives and Monetary benefit to teachers- to undertake outside assignments.
6. Student research publications from Action Research Project.
7. News Letter
8. Academic Mapping

Signatures:

	Name	Signature
Chairperson	**Dr. Sybil Thomas** Professor, Department of Education, University of Mumbai.	29.8.22
Member	**Dr. Jayashree Inbaraj** Principal Smt. Kapila Khandvala College of Education, Mumbai.	29.8.22
Member	**Dr. Pooja Birwatkar** Assistant Professor, K.J. Somaiya College of Education, Mumbai.	29/8/22
Head of the Department	**Dr. Rajeev I. Jha** Professor, BTTC	29/08/2022
IQAC Co-ordinator	**Dr. Mandeep Kochar** Professor, BTTC	29/8/22
Principal of the College	**Dr. Bhagwan Balani**	